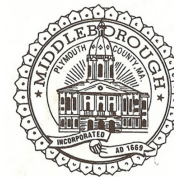




**MIDDLEBOROUGH PUBLIC SCHOOLS**

30 Forest Street Middleborough, MA 02346  
Telephone: (508) 946-2000 Fax: (508) 946-2004

**Brian E. Lynch** | **Sarah T. Hickey**  
Superintendent of Schools | Director of Business & Finance



**PROOF OF RESIDENCY**

**1.0 RESIDENCY**

1.1 In order to attend Middleborough Public Schools, a student must actually reside in the Town of Middleborough. “Residence” is the place where a person dwells permanently, not temporarily, and is the place that is the center of his or her domestic, social, and civic life. Temporary residence in the Town of Middleborough, solely for the purpose of attending a Middleborough Public School, shall not be considered residency.

1.2 The residence of a minor child is presumed to be the legal residence of the parent(s) or guardian(s) who have physical custody of the child. Any student 18 years or older may establish a residence apart from his or her parent(s) or guardian(s) for school attendance purposes. In the event of shared custody, parent/guardian will provide any and all custody documents enforced by the courts in the Commonwealth.

**2.0 RESIDENCY VERIFICATION**

2.1 Families registering for the Middleborough Public Schools or submitting a change of address must demonstrate Middleborough residency by presenting one document from each of three categories in the following table:

<b>A. Verification of Middleborough Address &amp; School District</b>	<b>B. Verification of Current Residency At This Address</b>	<b>C. Verification of Identity</b>
<p><i>Dated with the past 60 days:</i></p> <ul style="list-style-type: none"> <li>• Letter from approved government agency</li> <li>• Copy of Deed <u>or</u> record of most recent mortgage payment</li> <li>• Copy of Lease <u>and</u> record of most recent mortgage rent payment</li> <li>• Legal affidavit from landlord affirming tenancy <u>and</u> record of most recent rent payment</li> <li>• Section 8 Agreement</li> </ul>	<p><i>A utility bill or work order dated within the past 60 days with a Middleborough Address on the bill or work order, including:</i></p> <ul style="list-style-type: none"> <li>• Gas bill</li> <li>• Oil bill</li> <li>• Electric bill</li> <li>• Home telephone bill</li> <li>• Cable bill</li> <li>• DPW trash removal</li> </ul> <p><i>Dated within the past year:</i></p> <ul style="list-style-type: none"> <li>• W-3Form</li> <li>• Excise (vehicle) tax bill</li> <li>• Property tax bill</li> </ul>	<ul style="list-style-type: none"> <li>• Valid driver’s license</li> <li>• Government issued photo ID</li> <li>• Valid Massachusetts photo identification card</li> <li>• Valid passport</li> </ul>

“...to foster a culture of excellence within every student, in every classroom every day.”

2.2 In order to verify residency, Middleborough Public Schools reserves the right to request additional documents and/or to conduct an investigation. Because residency can change for students and their families during the school year, Middleborough Public Schools may verify residency at any time.

2.3 All new applicants are required to present the required three documents (one valid item from each column A, B, C.).

2.4 If you are a tenant at will (“month-to-month”) and do not have a written lease, ask your landlord to complete and sign the Landlord/Shared Tenancies Affidavit, available at the schools or online. This form must be notarized prior to submission.

2.5 The “Proof of Residency” policy does not apply to homeless students and families. Contact the office of Pupil Personnel Services (508-946-2013) for assistance with registering your child.

2.6 Reverification at each school transition is required in grades K-1, 5-6, and 8-9

**PLEASE SUBMIT WITH THE COMPLETE REGISTRATION FORMS, ORIGINAL BIRTH CERTIFICATE AND UP-TO-DATE PHYSICAL AND IMMUNIZATIONS.**