



MEMORIAL EARLY CHILDHOOD CENTER

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Heidi J. Letendre
Principal

MIDDLEBOROUGH INTEGRATED PRESCHOOL PROGRAM 2019-2020 School Year

SPECIFIC REQUIREMENTS FOR THE PROGRAM ARE AS FOLLOWS:

1. Child must be a Middleborough resident (proof of residency required)
2. Child must be four (4) years old on or before **September 1, 2019** (**This program is not designed for children who are age-eligible for Kindergarten or over 5 by September 1st*)
3. Child must be toilet trained
4. Transportation must be arranged by family and is not provided by the district
5. It is **mandatory** that at least one parent/guardian of children selected attend one of the informational meetings on either **Wednesday, March 20, 2019, at 6:30PM**, or **Friday, March 22, 2019, at 10:00AM**, at the Memorial Early Childhood Center
6. Applications must be returned to the Memorial Early Childhood Center no later than 3:30PM, Tuesday, February 12, 2019.

Applications will be available starting January 2, 2019. The deadline for submission is February 12th - no applications for the lottery drawing can be accepted after this date (exception: if school is closed due to inclement weather on February 12th, the application deadline will be extended to the next business day on which school is in session). The open lottery drawing will be held on Wednesday, February 13, 2019, at 11:30AM. At that time, thirty-two (32) names will be drawn for the Preschool program. An additional ten (10) names will be drawn as alternates for the Preschool program. All parents will be notified by email regarding their child's status following the drawing no later than February 22nd. The children selected in the lottery (including the alternates) will advance to the screening; parents will be notified by email regarding the time and place of the screening, tentatively scheduled for the first week of April 2019.

Any children not selected as part of the 42 names chosen through the lottery, as well as any applications received after February 12, 2019, will be placed on the waiting list.

REQUIRED DOCUMENTS:

For your child to become a student in Middleborough's Integrated Preschool Program, you will need to provide the following documentation **at the time of your child's screening:**

1. **Official** birth certificate verifying age (must include stamp/seal of town/city in which the child was born)
2. Proof of residency (see attached for acceptable documents)

"...to foster a culture of excellence within every student, in every classroom every day."

Children will not be allowed to proceed through the screening process unless these documents are provided at the time of the appointment. Position in the Preschool program will be forfeited for those who do not adhere to this requirement.

Additionally, at the time of each child's screening, families are asked to provide the following documentation to the school nurse:

1. Documentation of the child's 4-year complete physical exam. If he/she has not had it by the time of screening, it may be faxed to 508-946-8862 when it is complete. It **must** be received before the first day of school or the child will not be able to start school.
2. Immunization record from the pediatrician certifying the child is up to date in accordance with the law.
3. Results of a lead screen test

Please note: A parent/guardian MUST attend one (1) of the two informational meetings described above or his/her child will not be eligible for the program. *If one or both of the information meetings needs to be rescheduled due to inclement weather, parents/guardians will be notified of the change in date. Attendance at one of the meetings is required for each child to continue in the process.*

FEES:

The Middleborough School Committee has established a nominal per session fee for the Integrated Preschool Program. The fee for the 2019-2020 school year is \$10.00 per session. This fee is applicable only to those children who meet the requirements above and is used to enhance the quality of child-centered activities and materials. Fees are collected in advance on a monthly basis with the first payment due in late summer 2019, to confirm enrollment.