

## ATTENDANCE

Successful grades are directly related to good attendance. Regulations relative to attendance and tardiness are stated below. Since there are a limited number of class meetings, it is extremely important that a student attend every possible class. Absences should be kept to a minimum and only in cases of emergency.

**The following attendance policy will be strictly adhered to:**

- ▶ A student must attend a minimum of 17 classes in the semester, in order to receive credit for the course. If a student misses more than 3 classes, regardless of the reason, they will be dropped from the course.
- ▶ Attendance will be taken at the scheduled start time of the class. Students are expected to be in their assigned classroom at the scheduled start time. If a student comes in after the scheduled start time, they will be marked tardy.
  - » If a student enters the classroom 10 minutes or less after the start of the class, they will be marked tardy. 3 tardies of 10 minutes or less will equal 1 absence from class.
  - » If a student enters the classroom more than 10 minutes after the start of the class, they will be considered absent from the class.

## MIDDLEBOROUGH COMMUNITY EVENING SCHOOL

### HIGH SCHOOL DIPLOMA PROGRAM

Spring 2023



71 East Grove Street  
Middleborough, MA 02346  
Phone: 508-946-8868  
Fax: 508-946-8856

Heather Albritton, Director  
[halbritton@middleboro.k12.ma.us](mailto:halbritton@middleboro.k12.ma.us)

Pat Bettencourt, Administrative Assistant  
[pbettencourt@middleboro.k12.ma.us](mailto:pbettencourt@middleboro.k12.ma.us)

## REGISTRATION INFORMATION

<b>Dates:</b>	<b><u>Tuesday</u></b>	<b><u>Thursday</u></b>
In Person Registration	Feb 14	Feb 16

<b>Time:</b>	6:00pm - 8:00pm
--------------	-----------------

<b>Process:</b>	<p>Complete a <i>Registration Enrollment Form</i>.</p> <ul style="list-style-type: none"> <li>▶ All day-school students must obtain written consent from their sending school's administrator or school counselor.</li> <li>▶ Graduating with CES? Please bring a copy of your transcript and MCAS scores.</li> </ul>
-----------------	---

<b>Fees:</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">1 Course</td> <td style="width: 50%; text-align: right;">\$200.00</td> </tr> <tr> <td>2 Courses</td> <td style="text-align: right;">\$300.00</td> </tr> <tr> <td>3 Courses</td> <td style="text-align: right;">\$350.00</td> </tr> </table>	1 Course	\$200.00	2 Courses	\$300.00	3 Courses	\$350.00
1 Course	\$200.00						
2 Courses	\$300.00						
3 Courses	\$350.00						
	All fees must be paid before entering a class.						
	<b>No refunds will be made unless the course is cancelled.</b>						

<b>Payment Method:</b>	<p>Money Orders, Certified Bank Checks, American Express, Discover or Master Card accepted.</p> <p><b>To make a payment online:</b></p> <ol style="list-style-type: none"> <li>1. Go to <a href="http://www.Middleboro.k12.ma.us">www.Middleboro.k12.ma.us</a></li> <li>2. Under schools select Middleboro High School</li> <li>3. Go to Community tab and select Community Evening School</li> <li>4. Click on the payment link</li> </ol> <p style="text-align: center;"><b>No Personal Checks accepted.</b></p>
------------------------	--

## COURSE OFFERINGS

6:00pm-6:50pm	6:53pm-7:43pm	7:46pm-8:36pm
English III/IV	English I/II	English IV
Algebra 1 & 2	Financial Literacy	Geometry
US History	Government & Law	Current Events
*Online Class	Anatomy & Physiology	Biology
	*Online Class	*Online Class

### \*Online courses offered

Career Planning	Hospitality and Tourism
Child Development & Parenting	Integrated Physics & Chemistry
Computing for College & Careers	Marketing
Earth & Space Science	Psychology
Environmental Science	Sociology
Health & Nutrition	Spanish 1

\* = *Students are required to attend all online classes in person, in the classroom with a teacher facilitator.*

## SEMESTER CALENDAR February 28-May 11

<u>Month</u>	<u>Tuesday</u>	<u>Thursday</u>
<b>February</b>	28	-
<b>March</b>	-	2
	7	9
	14	16
	21	23
	28	30
<b>April</b>	4	6
	11	13
	25	27
<b>May</b>	2	4
	9	11

